

## VACANCY ANNOUNCEMENT

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### Position

Assistant - Polihali community participation liaison officer (based in Mokhotlong).

### Job summary

The employee shall carry out the following duties as commensurate with his/her skills and under supervision of Project Manager:

### Qualifications and experience

- Possess excellent communication skills to enhance lobbying and advocacy strategies
- Team player and on work independently with minimum supervision
- University degree and two years' experience or diploma plus three years' work experience in the field of community work with NGOs and/or private environment

### Attributes

- Consistent with agreed principles of correct moral conduct
- Ability to work in a team environment
- Ability to actively show willingness to go beyond call of duty (to work overtime and be available when critical assignments need to done)
- Have valid driver's license and proven track record in consistent driving

### Responsibilities

- Lobby, advocate and facilitate community organizations representation in key decision-making process from project conception and implementation.
- Advocacy for participatory national compensation policy.
- Attend meetings of Dam committees, Range Management and Water issues.
- Produce project activities reports on the work done within the project sites.
- Produce monthly reports and activities reports for the executed project activities
- Mobilise communities and raise general awareness of social justice
- Train communities and other NGOs on social justice.
- Assist in coordination of TRC campaigns for promoting social justice.
- Undertake any other duties that may be assigned from time to time.

**Interested candidates must submit their cover letter, CV, copy of driver's license and certified copies of certificates on or before 31/01/2018 at 12:00 noon to the address below.**

Director,  
Transformation Resource Centre  
P.O Box 1388  
Maseru 100

**Only shortlisted applicant will be contacted**

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